

POSITION OPENING

Mobility Manager

Seeking a Mobility Manager to oversee the coordinated transportation program by planning, coordinating, and implementing transportation for low income persons, the elderly, and persons with disabilities. Please apply by emailing resume and list of references to: simpco@simpco.org or by mail at SIMPCO, PO Box 1077, Sioux City, Iowa 51102-1077. Position will remain open until filled. Equal Opportunity Employer.

JOB DESCRIPTION

POSITION: Mobility Manager

WAGES: \$40,000 to \$50,000 annually plus benefits

REPORTS TO: Direct supervision from Siouxland Aging;

Indirect supervision from Siouxland Regional Transit System (SRTS), Siouxland Interstate Metropolitan Planning Council (SIMPCO) and Transportation Advisory Group (TAG), Sioux City Transit System (SCTS)

SUMMARY: This position will be required to perform a variety of coordination activities:

1. Promotes, enhances, and facilitates access to transportation services, including integration and coordinating services for individuals with disabilities, older adults, low income individuals and the general public
2. Researches, develops and writes grant applications for future mobility management funding.
3. Attends statewide or national Mobility Manager conferences /meetings.
4. Provides updates to the TAG, Siouxland Aging, Siouxland Regional Transit System Board of Directors, and Sioux City Transit Advisory Board.
5. Cultivates a direct working relationship, partnerships and coordination between local service providers and health/human service agencies
6. Involve, survey, or communicate with health /human service agencies regarding the transportation needs and challenges of the community and recommends strategies to encourage the most effective use of available transportation services.
7. Develop and distribute materials, such as maps, reports, newsletters, and marketing materials directed at employers, employees, health/human

service agencies, etc. and organize events and activities/presentations about mobility and transportation.

8. Be an advocate for and assist TAG with the development of funding resources for prioritized transit and/or mobility projects through grants and other sources.
9. Promote public transportation to area employers and transportation stakeholders in an effort to demonstrate how transportation enhances economic development.
10. Assists in coordinating referrals to existing transportation services including, matching a person's travel needs to existing resources in the community.
11. Counsel travelers on transportation options that will accommodate their needs and assist them in navigating the transportation system.
12. Conduct travel training services to assist people to utilize transportation resources independently.
13. Assist in the development of transportation resources information including but not limited to resource manuals, brochures, web pages, etc.
14. Assist in the development and utilization of innovative transportation resources.
15. Is aware of transportation rules such as for children and/or ADA requirements.

REQUIREMENTS:

1. Transportation resource, community resource and human service resource information knowledge.
2. Written and computer skills.
3. Human service planning skills.
4. Ability to handle multiple projects and set priorities.
5. Customer services problem solving skills.
6. Travel Training and/or case management skills
7. Presentation skills
8. Ability to coordinate activities with human service providers, transit agencies, and employers.
9. Willingness to travel within the regional planning area

EDUCATION AND EXPERIENCE:

An undergraduate or graduate degree in transportation planning, public administration, community planning, human service case management or related field. A combination of education, training and experience that results in demonstrated competency to perform the work may be substituted.